

Name \_\_\_\_\_ 3<sup>rd</sup> Grade \_\_\_\_\_ Month of \_\_\_\_\_

## WORK HABITS MONTHLY PROGRESS REPORT

Please discuss with your child, sign, and return the form TOMORROW.

5 – Exemplifies this work habit or behavior without exception  
 4 – Self-manages behavior and demonstrates proficiency in this area  
 3 – With guidance and support, adequately demonstrates these behaviors  
 2 – Demonstrates inconsistent application of this work habit, even with support  
 1 – Has not yet demonstrated this behavior or work habit in class

Parent Signature: \_\_\_\_\_ Comments: \_\_\_\_\_

	<i>Student</i>	<i>Teacher</i>	
<p><b><u>ACCOUNTABILITY FOR LEARNING</u></b></p> <ul style="list-style-type: none"> <li>•Attends class regularly</li> <li>•Participates in class discussions</li> <li>•Sets and monitors goals</li> <li>•Seeks support independently</li> </ul>			<ul style="list-style-type: none"> <li><input type="checkbox"/> Needs to willingly participate more in class</li> <li><input type="checkbox"/> Must ask for help when needed</li> <li><input type="checkbox"/> Frequent absence is affecting grades</li> <li><input type="checkbox"/> Recurrent tardies</li> <li><input type="checkbox"/> Needs to focus on independent tasks</li> <li><input type="checkbox"/> Has difficulty getting started on work in a timely manner</li> <li><input type="checkbox"/> Regularly needs assistance for grade-appropriate work</li> </ul>
<p><b><u>ASSIGNMENTS</u></b></p> <ul style="list-style-type: none"> <li>•Work submitted on time (including homework)</li> <li>•Neat, legible, and attention to requirements</li> <li>•Make-up work submitted in a timely manner</li> </ul>			<ul style="list-style-type: none"> <li><input type="checkbox"/> Missing/late homework (due dates): _____</li> <li><input type="checkbox"/> Is not completing classwork on time</li> <li><input type="checkbox"/> Still needs to complete work from absence</li> <li><input type="checkbox"/> Work does not reflect student's best effort and/or rushes to complete work</li> </ul>
<p><b><u>BEHAVIOR</u></b></p> <ul style="list-style-type: none"> <li>•Follows classroom rules</li> <li>•Stays on task/focused</li> <li>•Exhibits self-control</li> <li>•Accepts responsibility for own behavior</li> <li>•Interacts positively with peers</li> </ul>			<ul style="list-style-type: none"> <li><input type="checkbox"/> Causing recurrent classroom disruption</li> <li><input type="checkbox"/> Frequently interrupts or calls out in class</li> <li><input type="checkbox"/> Having trouble staying focused on class work</li> <li><input type="checkbox"/> Defiant/disrespectful to students or staff</li> <li><input type="checkbox"/> Needs to take ownership for behavior</li> <li><input type="checkbox"/> Needs to listen/contribute to cooperative activities</li> </ul>
<p><b><u>PREPARATION/ORGANIZATION</u></b></p> <ul style="list-style-type: none"> <li>•Comes prepared to school</li> <li>•Follows along with work in class, takes notes</li> <li>•Utilizes an effective organizational system</li> <li>•Uses class time effectively</li> <li>•Able to locate materials readily</li> </ul>			<ul style="list-style-type: none"> <li><input type="checkbox"/> Does not have materials needed for class; Needs supplies: _____</li> <li><input type="checkbox"/> Not prepared to start daily work, needs frequent reminders to manage supplies</li> <li><input type="checkbox"/> Desk/tray/workspace/coathook area is not organized or is left messy</li> <li><input type="checkbox"/> Has difficulty keeping track of tray</li> <li><input type="checkbox"/> Does not make good use of time in class</li> <li><input type="checkbox"/> Forgets HOME folder at home or school/forgets mail/gym shoes</li> </ul>